Millcreek Township Trustees
Regular Meeting Minutes
July 6, 2026

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 8:50 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Conroy called the meeting to order with the following members present:

MEMBERS: Keith Conroy, Bill Jordan and Scott Brackenridge
ATTENDEES: Interim Fire Chief Justin French – Jerome Township Fire Department, Deputy Sean Phelan – Union County Sheriff's Office, Joni Orders, Jim Lawrenz, Joanne Rausch, Arran Schultz, Cynthia Wolfe

Meeting Minutes
Mr. Conroy asked for a motion to approve the regular monthly meeting minutes from June 1, 2026.

- **Resolution #2703:** motion to approve the minutes of the June 1, 2026 regular meeting by Mr. Jordan, seconded by Mr. Conroy.
- Motion unanimously approved.

Mr. Conroy asked for a motion to approve the public hearing minutes from June 1, 2026.

- **Resolution #2704:** motion to approve the minutes of the June 1, 2026 public hearing by Mr. Jordan, seconded by Mr. Conroy.
- Motion unanimously approved.

Jerome Township Fire Department
Interim Fire Chief French presented the monthly fire/EMS stats for June and other notable highlights for the department.

- Crews have responded to several working building fires in the past month within the district as well as mutual aid.
- Engine 210 was involved in a crash and is currently out of service. The reserve engine is in place.
- Training on the new ladder truck (Ladder 210) is scheduled for July and August.
- Chief French is looking toward the August or September meetings for Millcreek to consider a resolution adopting the new 2025 Ohio Fire Code as well as EV charging regulations. More information to come on this topic.

Union County Sheriff's Office
Deputy Phelan attended the meeting. He noted the PSO's have actively been monitoring traffic along the busiest roads within the township. A resident inquired about traffic volume statistics on Watkins Road and Watkins California Road since the Sheriff's Office had placed speed monitoring equipment on those roads for short time periods over the last several months. Residents also reported that tall weeds and brush are hindering the view of drivers at the intersections of US 42 and Watkins California Road as well as Bell Road and Harriott Road. Some discussion was held regarding who should handle clearing those weeds to improve visibility.

Public Comment
As noted above, residents discussed traffic volumes on township roads and visibility concerns at specific intersections with the Sheriff's Deputy in attendance.

A resident inquired about data centers and requested the trustees consider holding an informational meeting for the public on the topic. Mr. Conroy noted the recent work completed by the township's Zoning Commission regarding definitions within the Zoning Resolution to address items such as data centers and public service facilities. Mr. Conroy also noted the LUC Regional Planning Commission is still accumulating information to provide future recommendations on this topic.

A resident asked if there were any updates regarding the status of the water main project from the City of Marysville. The trustees will follow up with city representatives for a future update.

A resident asked about refreshing/updating the various veteran memorials within the township hall and on the property. Joni Orders will gather a subcommittee of township residents to discuss ideas to refresh the memorials and bring recommendations to the trustees.

Zoning

Zoning Commission

Joni Orders, Zoning Commission Chair, provided an update to the trustees.

- The Zoning Commission held the regular monthly meeting on June 16th. Members discussed possible updates to *Chapter 13 - Fences and Walls*.
- The regular monthly meeting for July was canceled. Members have been given homework on various chapters and topics to review prior to the August meeting, including items such as fencing, schedule of district regulations, PUD's and a parking table.

Board of Zoning Appeals

No updates

Zoning Administrator

Ron Todd, Zoning Administrator, was unable to attend tonight's meeting.

Trustees

New First Energy Substation on US 42

First Energy filed notice of a project involving a new substation on property by the intersection of US 42 and Harriott Road.

Young's Dairy Charity Bike Tour

An individual organizing Young's Dairy Charity Bike Tour requested access to use the pull off area by the covered bridge on Thompson Road as a water/rest stop. The bike tour is scheduled for July 25th and 26th. The trustees and residents discussed any concerns. The trustees offered using the township hall parking lot as a safer alternative, although this may not be along the expected route. Mr. Conroy will follow up with the organizers to note approval as long as traffic in the area is not hindered and safety is prioritized.

Mr. Jordan

- Township Hall Maintenance – Repairs to the kitchen sink were completed. The HVAC system is still operating as expected after being serviced in May. The plumbing contractor recommended the inclusion of an aeration filter system in tandem with the water softener to handle the harsh chemicals from our well water.
  - **Resolution #2705:** motion to increase the authorization to purchase a new water softener for the township hall from $5,000 to $8,156 to include an aeration filter system by Mr. Jordan, seconded by Mr. Conroy.
  - Motion unanimously approved.

Mr. Long

Mr. Long was unable to attend tonight's meeting.

Mr. Conroy

- Cemetery Columbarium – Columbarium installation is in progress.
- Cemetery Tree Trimming – Mr. Conroy received a quote for tree trimming and tree removal services at Watkins Cemetery.
  - **Resolution #2706:** motion to contract with Napier & Son Tree Service to complete tree trimming and removal services at Watkins Cemetery at a cost not to exceed $8,000 by Mr. Conroy, seconded by Mr. Jordan.
  - Motion unanimously approved.

Other Business Items

Receipts, Expenditures and Bank Reconciliation

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax $12,320.28; Motor Vehicle License Tax $114.05; Local Government Sales Tax $1,850.03; LGF $346.13; Motor Vehicle Permissive License Tax $697.50. Venkata Mahesh Babu Gurram $400.00 township hall rental. Marysville Municipal Court

$470.00 traffic fines. Star Ohio $2,875.56.

The trustees duly noted the check sequence from the previous month ending with check #6703 and checks presented for approval at the current meeting beginning with check #6704. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

- **Resolution #2707:** motion to approve the bank statement and bank reconciliation by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #2708:** motion to pay bills by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

	6704	Scott Brackenridge	1000-110-121	1,969.40
	6705	Keith Conroy	1000-110-111	326.86
	6705	Keith Conroy	2021-330-111	326.86
	6706	William Jordan	1000-110-111	578.21
	6706	William Jordan	2021-330-111	578.20
	6707	David Long	1000-110-111	508.83
	6707	David Long	2021-330-111	508.82
	6708	Ron Todd	1000-130-150	930.75
	6709	OPERS	1000-110-111	199.61
	6709	OPERS	1000-110-211	436.00
	6709	OPERS	1000-130-150	111.80
	6709	OPERS	2021-330-111	199.61
	6709	OPERS	2021-330-211	279.46
	Vouc	IRS	1000-110-111	182.95
	Vouc	IRS	1000-110-121	171.36
	Vouc	IRS	1000-110-212	138.88
	Vouc	IRS	1000-110-213	77.63
	Vouc	IRS	1000-130-150	38.84
	Vouc	IRS	2021-330-111	182.94
	Vouc	IRS	2021-330-213	28.95
	Vouc	Ohio Dept. Taxation	1000-110-111	31.81
	Vouc	Ohio Dept. Taxation	1000-110-121	77.84
	Vouc	Ohio Dept. Taxation	1000-130-150	19.84
	Vouc	Ohio Dept. Taxation	2021-330-111	31.80
	Vouc	School Dist. Income Tax	1000-110-111	17.93
	Vouc	School Dist. Income Tax	1000-110-121	21.32
	Vouc	School Dist. Income Tax	2021-330-111	17.91
	Vouc	Marysville City Inc. Tax	1000-130-150	16.77
	Vouc	Ohio Public Emp. Def.	1000-110-111	150.00
	Vouc	Ohio Public Emp. Def.	2021-330-111	150.00
P 8-26	6710	Tonya Jordan	1000-120-329	400.00
P11-26	6711	Ferguson's Lawn Care	1000-410-329	2,000.00
P 4-26	6712	Ohio Edison	1000-120-351	281.05
P 6-26	6713	Verizon Wireless	1000-130-341	49.30
P 7-26	6714	Spectrum Business	1000-120-329	135.35
B 7-26	6715	Clarity Tech Solutions	1000-110-599	130.30
B20-26	6716	Discount Portable Toilets	1000-610-599	104.50
P 1-26	6717	Jerome Township	2191-220-360	102,063.00
P 2-26	6718	Union County Engineer	2021-330-420	985.15
B12-26	6719	Nancy Orders	1000-130-330	195.00
B12-26	6720	Bill Lynch	1000-130-330	40.00
B12-26	6721	Eryn Staats	1000-130-330	40.00
B12-26	6722	Jim Lawrenz	1000-130-330	120.00
B12-26	6723	Kevin Bryant	1000-130-330	80.00
B12-26	6724	Maryann Sweeney	1000-130-330	80.00
B12-26	6725	Jason Comstock	1000-130-330	45.00
B12-26	6726	Steve Cameron	1000-130-330	40.00
B12-26	6727	Jeff Pieper	1000-130-330	40.00

B12-26	6728	Jim Teitt	1000-130-330	40.00
P13-26	6729	Foust Plumbing & Heating	1000-760-730	922.00
P14-26	6729	Foust Plumbing & Heating	1000-760-730	3,156.00
B 8-26	6730	Foust Plumbing & Heating	1000-120-323	358.65

Interest for the month is: $24.57
Interest for the year is: $133.12

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to Adjourn

- **Resolution #2709:** motion to adjourn by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

X	X
Keith Conroy	Scott Brackenridge
Chairman	Fiscal Officer